



Partner Development/Grant Writing Opportunity (Part-Time, Remote)

TABLE FOR TWO USA(TFT), 501(c)(3) non-profit organization is looking for a part-time (contract position) Partner Development/Grant Writing officer to further expand the unique programs including Onigiri Action and Japanese inspired food education program, Wa-Sho -Learn. Cook. Eat Japanese! -.

Responsibilities

1. Foundation Partner Development and management

- Identify new grant funding sources and conduct prospect research.
- Write and submit grant proposals in collaboration with the team members.
- Follow up with grant-making organizations during their review of a submitted grant application to supply additional supportive material if requested.
- Maintain and implement funding calendar activities, including cultivation and reporting activities.
- In collaboration with program staff, develop and implement evaluation procedures to track grant implementation and summarize program impact.
- Prepare grant reports required by grant-making organizations.

2. Corporate Partner Development and management

- Identify and cultivate prospective corporate partners
- Develop partnerships to obtain support from corporations
- Develop and track partnership proposals and reports for corporate fundraising
- Develop and maintain relationships with corporate partners
- Participate in staff meetings.
- Perform any other related duties as assigned.

Desired Qualifications

If you possess some of the qualifications below and have a strong interest in learning more about the position, we encourage you to apply.

- Superior communication and writing capabilities
- Possess passion to tackle food related issues
- English: Native or Full Professional proficiency
- Proficiency in Microsoft Office (Word, Excel, Powerpoint) to develop proposals



- BA (required)
- 3-plus years working experience
- Self-starter

Location : Remote

Time Commitment, Salary/Hourly rate:

- Approximately 12-16 hours per week. Scope of responsibilities, salary/hourly rate and work schedule can be discussed based on your availability and skill set.

Job Type

- Part-time (Contract)

To apply for this position, please submit resume and cover letter to
wa-shokuiku@tablefor2.org

About TABLE FOR TWO USA

While about 1 billion go hungry, 2 billion suffer from health issues related to unhealthy eating. TABLE FOR TWO USA (TFT USA) seeks to change both issues by educating about healthy eating practices and providing healthy school meals to those in need. TABLE FOR TWO started in Japan and now operates globally. As one of the most well-known NPOs in Japan, a country noted for the longevity of its people, TFT USA promotes Japanese healthy eating culture and has started the unique programs, "Onigiri Action" and "Wa-Sho -Learn. Cook. Eat Japanese!-" and "#EdamameChamp" featuring Japanese food culture to tackle on the critical health issues. Learn more at: <http://usa.tablefor2.org>

About Wa-Sho –Learn. Cook. Eat Japanese!-

The Wa-Shokuiku (Wa-Sho) Project (<https://www.wa-shokuiku.org>) is an initiative from TABLE FOR TWO USA. Wa-Shokuiku combines the Japanese words “Washoku” which refers to Japanese food and, “Shokuiku”, food education. This program focuses on Japanese food, culture, and nutrition for American students, from kindergarten through university. Our goal for the Wa-Shokuiku program is that students will be equipped with practical knowledge and skills regarding healthy eating, Japanese foodways, and best practices.



Please view these 2 videos of recent programs to give you an idea of how the program is run.

- Wa-Shokuiku introduction <https://shorturl.at/eBIOS>
- Activity Summary <https://shorturl.at/itLR4>



About Onigiri Action Campaign

TABLE FOR TWO holds the annual global campaign “Onigiri Action” every fall to celebrate World Food Day with a goal to deliver healthy school meals to children in need in the world. It is a social good campaign that engages public to support feeding children, while raising awareness on the issue of global food imbalance. The campaign features onigiri as a symbol of love for someone you care, showcasing the Japanese tradition of making onigiri for loved ones. During the campaign from October to November, people from Japan, the US, and all over the world join this effort through posting their onigiri-related photos on social media or the website, and our partner organizations donate to cover 5 healthy school meals per photo posted.

